

Enrollment No: \_\_\_\_\_

Exam Seat No: \_\_\_\_\_

# C. U. SHAH UNIVERSITY

## Winter Examination-2022

Subject Name: Communication Skills in English - II

Subject Code: 4CO04CSE1

Branch: B.Com

Semester: 4

Date: 26/09/2022

Time: 02:30 To 05:30

Marks: 70

Instructions:

- (1) Use of Programmable calculator & any other electronic instrument is prohibited.
- (2) Instructions written on main answer book are strictly to be obeyed.
- (3) Draw neat diagrams and figures (if necessary) at right places.
- (4) Assume suitable data if needed.

**Q-1 Attempt the following questions: (14)**

- a) Who has written *Swami and Friends*?  
i. R. K. Narayan                      ii. Earnest Hemingway      iii. O'Henry
- b) What religion does Dr. Ebenezer, Swami's teacher try to discredit at the beginning of the novel?  
i. Hinduism                              ii. Buddhism                      iii. Islam
- c) The story *Swami & Friends* sets in an imaginary town called \_\_\_\_\_.  
i. Mehesana                              ii. Morbi                              iii. Malgudi
- d) Swami's father is a \_\_\_\_\_.  
i. Police Superintendent      ii. Lawyer                              iii. Teacher
- e) Rajam's father is a \_\_\_\_\_.  
i. Police Superintendent      ii. Lawyer                              iii. Teacher
- f) On the bank of which of the following rivers do Swami and his friends meet?  
i. Sarayu                                      ii. Narmada                              iii. Sarswati
- g) Swamy's friends taunt him saying \_\_\_\_\_.  
i. donkey                                      ii. monkey                              iii. tail
- h) A \_\_\_\_\_ is a document which describes an opinion, situation etc. through observation, enquiry, collection of data etc.  
i. circular                                      ii. report                                      iii. story
- i) 'We apologise for the delay and assure you of our timely services at all times' can be a line of \_\_\_\_\_.  
i. an enquiry letter                      ii. a complaint letter                      iii. an adjustment letter
- j) "Our parcel against our order was received in a damaged state" can be a line in which of the following type of letters?  
i. Enquiry letter                              ii. Order letter                              iii. Complaint letter
- k) 'Please send us your illustrated catalogue and price list' can be a line in which of the following type of letters?  
i. Enquiry letter                              ii. Order letter                              iii. Complaint letter
- l) Stories with happy endings are called \_\_\_\_\_.  
i. tragedy                                      ii. Comedy                                      iii. Rags to Riches



- m) Stories with unhappy endings are called \_\_\_\_\_.  
 i. tragedy                                      ii. Comedy                                      iii. Rags to Riches
- n) Stories are usually written in \_\_\_\_\_ tense.  
 i. Past    ii. Present                                      iii. Future

**Attempt any four questions from Q-2 to Q-8**

- Q-2                      Attempt all questions                                      (14)**  
 A                      What is story? Write about different types of stories with examples.                      **07**  
 B                      Write in detail about different elements or characteristics of a good story.                      **07**
- Q-3                      Attempt all questions                                      (14)**  
 A                      Classify the different types of essays & write about them with examples.                      **07**  
 B                      What is report? Write the characteristics of a report.                      **07**
- Q-4                      Attempt all questions                                      (14)**  
 A                      Who is Rajam? Sketch his character.                      **07**  
 B                      Who are Swami's friends? What is their importance in Swami's life?                      **07**
- Q-5                      Attempt all questions                                      (14)**  
 A                      *Swami & Friends* depicts the carefree buoyant world of school boys. Comment.                      **07**  
 B                      Comment with the reference of the story *Swami and His Friends*.                      **07**
- Q-6                      Attempt all questions                                      (14)**  
 A                      Being the Principal, draft a memo warning a teaching faculty of your college for not attending his classes regularly.                      **07**  
 B                      Draft a circular informing your staff to remain present at your college campus sharp by 8. 30 A. M. on Independence Day for flag hoisting ceremony.                      **07**
- Q-7                      Attempt all questions                                      (14)**  
 A                      Draft a suitable letter of enquiry on behalf of a hotel in Ahmadabad to Shakti Electronics for purchasing of T. V. and fridge required for the hotel.                      **07**  
 B                      Write a letter placing order in tabular form for different kinds of furniture required for a multi- national company in Bangalore.                      **07**
- Q-8                      Attempt all questions                                      (14)**  
 A                      Read the passage and answer the following questions.                      **07**  
 India was once considered the land of knowledge and enlightenment. In ancient times scholars from all over Asia and Europe used to flock to Takshashila, Nalanda and other Indian centres of learning. Apart from arts, culture, philosophy and religion, these scholars came to study medicine, law and martial arts. But despite having a vastly expanded university system and historical advantages, modern India has yet to provide international or even regional leadership in higher education. From the surrounding countries of Asia and Africa only a few students come to India for higher education.



- (i) What was India once be considered?
- (ii) Name two important centres of learning.
- (iii) What did the scholars study at these universities?
- (iv) Give a suitable title.

**B** Construct a story from the following outlines & give a suitable title with a moral.

**07**

A son is born to a king-the mother dies in childbirth-a young mother with a baby is chosen as nurse-she nurses both babies together-enemies of the king plot to kill his son-they bribe the guards and get into the palace-the nurse is warned just in time-quickly changes the children's dresses-leaves her own child dressed as prince and flies with real prince-murderers enter the room and kill the child left behind-so prince is saved-king offers nurse rewards-she refuses them and kills herself-king grieved-erects splendid tomb for the faithful nurse.

